

Speech-Language Pathology

PRELIMINARY CREDENTIAL

For additional information, visit our website at:
<http://www.sjsu.edu/education/academics/credentials>

Submit all forms and applicable fees with application packet.

- ☐ **Information Sheet:** Type in your information and print form.
- ☐ **\$25 Processing Fee:** Pay online at: <https://commerce.cashnet.com/SJSUCRD>. Write receipt # on information sheet.
- ☐ **Program Plan:** The Communicative Disorders & Sciences Department provides you with a copy of your program plan at the end of your final semester. If you need a copy, you may contact them at 408-924-3688 or communicative-disorders-sciences@sjsu.edu.
- ☐ **Course Substitutions/Prerequisite Coursework** – Course substitutions and prerequisite coursework taken outside of SJSU must be indicated on your program plan. You may be required to submit official transcripts for coursework taken outside of SJSU in the event we are unable to access them from the SJSU document database.

The following documents/requirements do not need to be submitted but are required for your credential recommendation and will be verified by our office:

- **Bachelor's or Higher Degree** from a regionally accredited institution of higher education
- **Master's Degree in Speech Language Pathology is required.** Verify that your MA degree has been awarded before filing for your credential.
- **Basic Skills Requirement (BSR):** Met with a bachelor's or higher degree from a regionally accredited institution.
- **Official Transcripts** – You may be required to submit transcripts in the event we are unable to access your records.
- **Certificate of Clearance**

Completing the CTC Online Recommendation Process: Upon receipt of your application, you will receive an email confirmation containing instructions and a designated date to complete the final step of the recommendation process. For step-by-step instructions, visit link: <https://www.ctc.ca.gov/credentials/complete-recommend/> **NOTE: Please complete your recommendation within 90 days of filing your credential with our office. Recommendations not completed within this timeframe will be purged from the CTC system.**

Submit **COMPLETE** application packet to credentials@sjsu.edu or mail to:

San Jose State University – Credential Services
One Washington Square, Sweeney Hall 445
San Jose, CA 95192-0015