



11.21.2025 A.S. Personnel Committee Meeting

Associated Students San Jose State University

Friday, November 21, 2025 at 12:00 PM PST to Friday, November 21, 2025 at 12:45 PM PST

A.S. House Board Room, <https://sjsu.zoom.us/j/87363659423>

Agenda

I. Call to Order

II. Land Acknowledgement

III. Approval of the Agenda

IV. Public Forum

V. Old Business

VI. New Business

A. Discussion Item: Next Personnel Committee Meeting

Presenter: Katelyn Gambarin

Before presenting the findings of the evaluation to the Board of Directors, the Personnel Committee must meet to discuss the findings before the President drafts the report.

Below are the suggested dates/times for the Personnel Committee to meet:

- Thursday, 01/22, 9:30am - 10:15am (findings presented at 01/28 BOD Meeting)
- Thursday, 01/22, 12:15pm - 1:00pm (findings presented at 01/28 BOD Meeting)
- Tuesday, 01/27, between 2pm - 4pm (findings presented at 02/11 BOD Meeting)
- Thursday, 01/29 between 12:15pm - 5:00pm (findings presented at 02/11 BOD Meeting)
- Tuesday, 02/03 between 2pm - 4pm (findings presented at 02/11 BOD Meeting)

B. Action Item: Vote to Approve Timeline for Evaluation of Interim Executive Director Kingson Leung

Presenter: Katelyn Gambarin

The Personnel Committee shall discuss and vote on the following timeline (subject to amendments):

- **11/21 First Personnel Committee Meeting** - Committee approves the evaluation and determines how to best move forward with the process
- **11/21 - 11/25 Development of Evaluation** - President Gambarin will work on creating the evaluation

- **12/01 - [Week Before Discussed Personnel Committee Meeting]** The evaluation will be open for any students, faculty, and staff to fill out. President Gambarin will utilize her office hours and other free time to go to various departments to encourage people to fill out the evaluation
- **[Voted on Personnel Committee Meeting]** - The Personnel Committee will review the results of the evaluation. President Gambarin will develop her report for the Board of Directors meeting
- **01/28 or 02/11 Board of Directors Meeting** - President Gambarin will present the report of the findings to the Board of Directors. The Board will then determine if they would like to elevate Interim ED Leung to a full-time role or if a hiring committee needs to be created

VII. Closed Session

A. Action Item: Vote to Approve Evaluation of Interim Executive Director Kingson Leung

Presenter: Katelyn Gambarin

The Personnel Committee will vote to move forward with an evaluation of Interim ED Leung and discuss the content of the evaluation.

VIII. Announcements

IX. Adjournment